

Individual Development Plan



 **Fill in the form**

Date

Name and last name

Job position

Manager

Development supervisor (e.g. L&D Specialist)

		Quarterly goals	6-month goals	Yearly goals							
<p>My ambitions for the coming year (projects, new challenges in my current role, that also support the development of other team members, colleagues from other departments, and the development of the company)</p>	<p>Own development</p> <input type="text"/> <input type="text"/> <input type="text"/>										
	<p>Development of others</p> <input type="text"/> <input type="text"/> <input type="text"/>										
	<p>Development of the company</p> <input type="text"/> <input type="text"/> <input type="text"/>										
	<p>To what extent do above ambitions correlate with strategic objectives of the company?</p>										
	<p>My development goals prioritized</p>										
	<p>Already advanced skills (knowledge, skills and behaviors that will help me achieve my goals)</p>				<p>Knowledge</p> <input type="text"/> <input type="text"/> <input type="text"/>						
					<p>Skills</p> <input type="text"/> <input type="text"/> <input type="text"/>						
					<p>Behaviors</p> <input type="text"/> <input type="text"/> <input type="text"/>						
					<p>Skillsets that need further development</p>				<p>Knowledge</p> <input type="text"/> <input type="text"/> <input type="text"/>		
<p>Skills</p> <input type="text"/> <input type="text"/> <input type="text"/>											
<p>Behaviors</p> <input type="text"/> <input type="text"/> <input type="text"/>											
<p>Steps that will help me achieve my development goals (including all 3 elements of learning: formal learning – 10%, social/collaborative learning, peer-to-peer learning – 20%, „on the job” learning – 70%)</p>											
<p>Milestones and the indicators of success – how will I know I achieved my development goals?</p>											
<p>Time to complete milestones and development goals</p>											
<p>Resources needed (e.g. finances, the time of others, tools)</p>											
<p>Supporting parties in the organization</p>											